

**Mentorship Program**

**Project Proposal Work Plan**

Final work plans are due to NCI by December 15, 2011

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The purpose of this document is to outline a development plan for the project the mentee has chosen to complete with their mentor during the mentorship period. This is to be completed by the mentee, with guidance from the mentor.

1. **Mentorship Pair**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Organization Contact Info (address, phone, email, etc.)** |
| **Mentee** | Venice Haynes, MSPH | Morehouse School of Medicine  Prevention Research Center  720 Westview Drive Atlanta, GA 30310  (404)756-6674  vhaynes@msm.edu |
| **Mentor** | Cam Escoffery, PhD, MPH, CHES | Emory University  Prevention Research Center  Rollins School of Public Health  (404)727-4701  cescoff@emory.edu |

1. **Project Title:  *”With Love We Learn”***
2. **Prioritized Competencies***Please indicate the competencies you hope to develop through your completition of this project.*

Analytic/Assessment Skills

Policy Development/Program Planning

Skills

Cultural Competency Skills

Basic Public Health Science Skills

Partnership, Collaboration, and Community

Engagement Skills

Advocacy and Communication Skills

1. **Project Description and Overall Purpose**

*Please briefly describe the project, including overall goal and objectives.*

I will be providing technical assistance and support to an organization called the Spirit Foundation. This is a nonprofit organization committed to providing education and clinical services to African American and Latina women on cervical cancer and other HPV related diseases. Their Legacy project submitted to us is an adaptation of an evidence-based program for the Latino American population entitled “Con Amor Aprendemos” (CAA) translated to “With Love We Learn” for the African American faith-based community. They have been working in partnership with the American Cancer Society since 2006 with successful implementation of CAA in Georgia, Texas, Nicaragua, El Salvador and Bolivia. The Spirit Foundation’s goals for the project are to refine and adapt the CAA program for the African American community to effectively educate them on risk factors, screening, and follow up care for cervical cancer, as well as developing and executing the train-the trainer model for this program in African American health ministries.

1. **Deliverables & Activities**

*Please use the table below to list all project deliverables and the activities necessary to complete them, timeline for completion, and measures of success. Please be as detailed as possible.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Deliverable** | **Key Activities to Complete Deliverable** | **Evidence of Achievement/Measures** | **By What Date?** |
| Logic Model | 1-2 meetings to develop components and flow relative to the project | Approved model by Project Director for program execution | February 2012 |
| Implementation Plan\* (including adaptation) | Adaptation and implementation planning tools | Forms and written summaries worked through with mentor and project staff | March 2012 |
| Data Analytics of focus groups, trainings, and pre/post test data | Completion of focus groups for training materials, evaluation data from training, pre/post test from implementation | Data outputs/results from project adaptation and implementation activities | September 2012 |

**\*Note:** This particular deliverable will focus on the data from adaptation of the training tools in the new population. The implementation plan will simply be an outline informed from the adaptation data on how the project will be carried out in the implementation phase.

1. **Assets & Resources Available to the Mentee**
   1. What is unique and important about this project?

*Please list any timely circumstances or opportunities that make this project unique and important.*

This project is both unique and important because it will document the process

of taking an evidence-based program, CAA and adapting it to African American churches. We will plan for its adaptation and implementation in a new population with cultural differences and document this process of a community organization undergoing adaptation of an evidence-based intervention.

* 1. Opportunities for Trainings, Conferences, and Educational Activities

*Please use the table below to brainstorm some trainings, conferences, or other educational activities (outside those provided by NCI through this program) in which the mentee can take advatage of to enhance or supplement their skills and competencies.*

|  |  |
| --- | --- |
| **Training/Conference/Activity (Date, if known)** | **Targeted Skills/Competencies** |
| National Health Promotion Summit (April 10-12, 2012) | Implementation and evaluation strategies, promising practices |
| American Evaluation Association Summer Institute (June 2012) | Logic model, program planning and evaluation skills |
|  |  |

* 1. Are there any particular topics for webinars or technical assistance trainings that you would like NCI to consider providing over the next year and a half to help with your competency development?

A data analysis refresher will be extremely helpful to me however it is possible to get these resources at institutions close to me. As it pertains to the mentorship program, training on data presentation how it contributes to the evidence, and communicating it effectively to the community would be extremely helpful.

* 1. Other Staff/Consultants/Partners

*Please use the table below to identify any other people in your office/organization, researchers, other public health professionals, partner organizations, etc., who will be working on this project or who might be able to lend their expertise to this project.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Role in Project** | **Area(s) of Expertise** |
| John Wingfield, PhD | Trainer | Technical Assistance advisor |  |
| Lisa Flowers, MD | Associate Professor | Project Director | Obstetrics and Gynecology, Community based cervical cancer education |
|  |  |  |  |

1. **Potential Constraints and Challenges**
   1. What are the major challenges that the mentee will face in accomplishing this project?

Staying with the project timeline. Some aspects of the project have been executed but have slowed down due to preparation for an awareness event.

* 1. Are there any timing considerations that will be important for the mentee/mentor to be aware of when working on this project and its deliverables (e.g. scheduled vacations; conferences, meetings, partnership activities, grant deadlines, etc.)?
     1. Key Dates: January 2012 – mentee vacation (1.5 weeks), Cervical Cancer Awareness Month where the organization we are working with hosts a walk in the City of Atlanta each January
     2. April 2-6: Spring Break for Emory (Cam)
     3. May 3-4: perhaps weeks leading up to these dates we will be preparing to host an annual conference for capacity building and technical assistance to grantees and CBOs.
     4. September 2012 REACH/Legacy grant ends

1. **Other Considerations**

*Are there any other important issues that the mentor, mentee and/or program coordinator should know about this project?*

None foreseen but will report if they arise.

1. **Agreement**

I reviewed this work plan and agree to accomplishing these deliverables as mentor/mentee. This agreement may be amended with the consent of all parties named below. If amendments are made, revised agreement must be submitted to the NCI Program Coordinator.

      \_\_\_\_\_*Venice E. Haynes*\_\_\_\_\_\_\_\_\_\_\_

*Mentee Signature (can be electronic)*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Mentor Signature (can be electronic)*

\_\_\_\_\_\_\_12/14/2011\_\_\_\_\_\_\_\_\_\_\_

*Date*

\_\_\_\_\_\_\_\_\_\_\_12/14/11\_\_\_\_\_\_\_\_\_\_\_\_

*Date*

Return completed form to by December 15, 2011: Peyton Purcell, Research to Reality Mentorship Program Coordinator, National Cancer Institute; [purcellp@mail.nih.gov](mailto:purcellp@mail.nih.gov) or Fax: (301) 496-7063   
NOTE: If faxed, please email or call Peyton to let her know it is on its way.

Received by: \_\_Peyton Purcell, Program Coordinator\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_